

LANE TRANSIT DISTRICT
STIF ADVISORY COMMITTEE

Tuesday, October 18, 2022
3:30 p.m. to 5:00 p.m.

Lane Transit District Board Room & Zoom

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|-------------------------------------------|------------------------------------------|------------------------------------------------------|
| <input type="checkbox"/> Phil Barnhart | <input type="checkbox"/> Sheri Moore | <input type="checkbox"/> Vidal Francis (non-voting) |
| <input type="checkbox"/> Hoover Chambliss | <input type="checkbox"/> Ed Necker | <input type="checkbox"/> Caitlin Vargas (non-voting) |
| <input type="checkbox"/> Kelly Clarke | <input type="checkbox"/> Eugene Organ | <input type="checkbox"/> Pete Knox (non-voting) |
| <input type="checkbox"/> Mike Eyster | <input type="checkbox"/> Cosette Rees | |
| <input type="checkbox"/> Alma Hesus | <input type="checkbox"/> David Reesor | |
| <input type="checkbox"/> Joshua Kashinsky | <input type="checkbox"/> Phillip Shimhue | |
| <input type="checkbox"/> Susy Lacer | | |

AGENDA

- I. CALL TO ORDER
- II. ROLL CALL
- III. AGENDA REVIEW
- IV. AUDIENCE PARTICIPATION
- V. STIF FUNDING SUMMARY
 - a. REQUIREMENTS
 - b. TIMELINE
- VI. ADVISORY COMMITTEE REVIEW
 - a. OFFICER SELECTION
 - b. MEETING SCHEDULE
 - c. CALL FOR PROJECTS
- VII. NEXT/FUTURE MEETING AGENDAS
- VIII. ADJOURNMENT

Zoom: Link to watch live and provide public participation provided on the web calendar at www.LTD.org.

Broadcasting: Watch live (no participation) via link: <https://metrotv.ompnetwork.org/>



October 12, 2022

To: LTD Statewide Transportation Improvement Fund Advisory Committee

From: Kate Wilson, LCOG

Subject: Committee and Funding Overview

Overview

The Statewide Transportation Improvement Fund (STIF) program was established in House Bill 2017 to provide a dedicated source of funding for improving, maintaining, and expanding public transportation for all users. Every two years, public transportation funding is made available to support access to jobs, improve mobility, relieve congestion, and reduce greenhouse gas emission in Oregon. Effective July 1, 2023, the STIF and Special Transportation Fund (STF) programs are consolidated and collectively known as the Statewide Transportation Improvement Fund. Key components of the STF program have been preserved in rule including investment priorities.

This memo provides an overview of the process for distributing these funds in Lane County and the role of this STIF Advisory committee in the distribution of the HB2017 statewide formula funds, statewide discretionary grant funds, and statewide intercommunity grant funds.

Purpose of STIF Funds

STIF moneys are appropriated to finance investments and improvements in public transportation services. STIF may be used for public transportation purposes that support the effective planning, deployment, operation, and administration of public transportation programs including, but not limited to, the following:

- Creation of new systems and services with origins, destinations or stops in Oregon;
- Maintenance or continuation of systems and services in certain circumstances; and
- Planning for and development of a Local Plan or future STIF Plan to improve public transportation service

This will be the first application cycle since the Oregon Transportation Commission (OTC) approved the consolidation of two transit funding types in 2022 – the Statewide Transportation Improvement Fund (STIF) and the former Special Transportation Fund (STF).

Advisory Committee

The STIF Advisory Committee functions as an advisory group to the LTD Board.

The advisory committee must elect officers to serve a one-biennium term. Officers will include a chair and vice chair for the term. Minutes will be provided via recording and posted online following the committee meetings.



STIF Formula Funds

Formula Fund Overview

The Formula Fund program distributes 90% of the revenues generated in Lane County by formula. Lane Transit District (LTD) is the entity authorized to distribute STIF Formula Funds allocated to Lane County, also known as the “Qualified Entity.” Lane Council of Governments (LCOG) supports LTD as the Qualified Entity for Lane County. There are no match requirements for STIF Formula Funds.

Project Solicitation

The local STIF Formula Fund application process for the 2024-2025 biennium covering the period from July 1, 2023 through June 30, 2025 closes on October 18, 2022. Transit service providers in Lane County interested in receiving STIF Formula Funds for this biennium fill out an online project application and submit directly to LCOG.

STIF Advisory Committee Project Review

Advisory Committees are required to review and prioritize Projects proposed by sub-recipients (including LTD).

The Advisory Committee shall consider the following criteria when reviewing STIF Formula Fund Projects:

- Whether the Project would:
 - increase the frequency of bus service to communities with a high percentage of Low-Income Households;
 - expand bus routes and bus services to serve communities with a high percentage of Low-Income Households;
 - reduce fares for public transportation in communities with a high percentage of Low-Income Households;
 - result in procurement of buses that are powered by natural gas, electricity or other low or no emission propulsion for use in areas with a population of 200,000 or more;
 - improve the frequency and reliability of service connections between communities inside and outside of the Qualified Entity’s service area;
 - increase the coordination between Public Transportation Service Providers to reduce fragmentation in the provision of public transportation service;
 - implement student transit services for students in grades 9 through 12; or
 - implement programs that enhance services for older adults and people with disabilities.
- Whether the Project would maintain an existing, productive service;
- The extent to which the Project goals meet public transportation needs and are a responsible use of public funds;
- The extent to which the Project might benefit or burden historically or currently marginalized communities both now and in the long term; and
- Other factors to be determined by the Qualified Entity or Advisory Committee (for example, geographic equity).



Project Submittal

The Advisory Committee will submit a prioritized project list to the LTD Board to review and approve. The LTD Board is allowed to make changes to the finalized prioritized project list but will need to explain in their STIF plan if they do not follow Advisory Committee recommendations. The LTD Board will then finalize the STIF plan and submit to ODOT. The deadline for submittal is January 16, 2023.

Formula Fund Schedule (subject to change)

August 25, 2022 – ODOT Notice of solicitation (applications and guidance) sent out for Formula Funds

September 9, 2022 – LCOG sent out the formal call for projects for Formula Funds to Public Transportation Service Providers in Lane County

September 23, 2022 – Deadline for STIF Formula Fund applications extended from October 7 to October 18, 2022.

October 18, 2022 – Applications for Formula Funds due to LCOG

December 13, 2022 – STIF Advisory Committee makes final STIF Formula Fund Plan recommendations to LTD Board of Directors

January 4, 2023 – LTD Board of Directors approves final STIF Plan

January 16, 2023 – LTD must submit STIF Plan to ODOT for Formula Funds

STIF Discretionary and Intercommunity Funds

Discretionary and Intercommunity Fund Overview

The Discretionary Fund is intended to provide a flexible funding source to improve public transportation in Oregon; it makes up five percent of all STIF funding. It is not a source of ongoing operations funding. A 20% match is required for this funding.

The Intercommunity Discretionary Fund is for improving connections between communities and between communities and other key destinations important for a connected Statewide Transit Network; it makes up four percent of all STIF funding. As a competitive funding source, ongoing operations Projects are subject to risk of not receiving continuous funding. A 20% match is required for this funding.

Project Solicitation

ODOT is soliciting project requests directly from sub-recipients. Required Letters of Interest for this solicitation were due no later than 11:59 PM, Monday, October 10, 2022. The application will be provided by ODOT Public Transportation Division around October 15, 2022. The final application is due November 30, 2022.



STIF Advisory Committee Project Review

For all projects in Lane County, ODOT will review project submittals and provide a copy to LTD to provide to their STIF Advisory Committee. The Committee will review each project application and provide a written recommendation to LTD stating whether the sub-recipients should receive the funding for the project; the Committee may also provide a prioritized list of projects. LTD will provide these recommendations to ODOT. ODOT will then consider input from Advisory Committees and Area Commission on Transportations (ACT) across Oregon and present a prioritized list of applications to be reviewed and prioritized to the Public Transportation Advisory Committee. The Public Transportation Advisory Committee will then present a prioritized project list to the Oregon Transportation Commission to determine the acceptance of applications for STIF discretionary and intercommunity funds.

Discretionary Fund and Statewide Transit Network Program Schedule

September 2022 – Notice of solicitation

October 10, 2022 – Letters of Intent due

October 15, 2022 – Applications released

November 30, 2022 – Applications due

January 2023 – Area Commission on Transportation & Qualified Entity Advisory Committee recommendations due

Winter 2023 – Oregon Department of Transportation selection committee review

Winter/Spring 2023 – Public Transportation Advisory Committee review

Spring 2023 - Oregon Transportation Commission presentation & decision

LTD STIF Advisory Committee Meeting Schedule

October 18, 2022 – LTD STIF Advisory Committee Meeting

November 1, 2022 – LTD STIF Advisory Committee Meeting

November 15, 2022 – LTD STIF Advisory Committee Meeting

November 29, 2022 – LTD STIF Advisory Committee Meeting

December 13, 2022 – LTD STIF Advisory Committee Meeting

January 3, 2023 – LTD STIF Advisory Committee Meeting

January 17, 2023 – LTD STIF Advisory Committee Meeting